

PAYMANAGER MASTER DATA FORM

Name of Office.....

Name		Post	
Group Name/Head		Gender	
Father Name		Employee ID	
Date of Birth		City class	
Blood Group		Pay Commission	

STATUS DETAILS

Temporary/Permanent	Permanent/Probation/Temporary
Status	regular/ suspended/transferred
Service Category	All india Service/Class/Ministerial/Other/Semi-work Charged(p)/State service/Subordinate/Work Charged(p)
Service Quota	Deceased/Divorced/ex-serviceman/NA/Physical handicap/player/widow
Service Sub Category	Contract/Fix Remuneration/Fixed pay/NA
Category	General/OBC/ST/SC
marital status	married/unmarried

PRESENT COMMUNICATION DETAILS

State		District	
Rural/Urban		Block/municipal area	
Gram Panchayat/Ward		Village/Street/Nager	
Hometown		House No.	
Pin Code		Email	
Telephone No.		Mobile No.	

PAY & BANK

Pay Commission		Pay Scale	
Grade pay		Grade pay	
BASIC PAY			
Bank A/c No.		Bank Name	
Bank Branch		IFSC CODE	
		Increment Date	

DATE

Date of First Joining		Date of Joining regular service	
Date of present pay scale		Date of present designation	
Increment Date		Date of joining Present DDO	

LIC DEDUCTIONS

LIC Numbers	AMOUNT	Start Date		End Date

OTHER DEDUCTIONS

Name of deduction	Numbers	Amount	Name of deduction	Numbers	Amount
GPF			LIC	xxx	xxx
SI			GPF loan	xxx	
S. Tax	XXXX		SI LOAN	xxx	
RPMF	XXXX		HBA Old	xxx	
CPF			I tax	xxx	
PRAN No.			MCA INT	xxx	
BELT			MCA PR.	xxx	
PAN NO.			HBA /HDFC		

LOAN DEDUCTIONS

Type of Deductions		Loan Amount Drawn *	
Drawn Date		Interest Amount Calculate *	
Loan Amount		Total Installment *	
Interest Amount Deposit		Premium Amount *	
Total Installment deposit*		Full Final Amount *	
Interest Amount		Last Bill Year	
Last Bill Month		Bank Branch	

FAMILY

Name	Relation	Date of Birth	Working Status (Working/No Working)

IF WORKING GIVE COMPLETE DETAILS